



**OFFICE OF ADMINISTRATIVE LAW
CERTIFICATE OF PROPOSAL,
ADOPTION, AND PROMULGATION**

**TO: Geraldine Callahan, APO
Community Affairs**

I. PROPOSED RULE (Completed by OAL)	(a) Proposing Agency Division of Housing and Community Resources	(b) Subject of Proposal Home Energy Assitance Handbook
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(c) Proposal Number: PRN 2018-056	(d) Legislative Receipt Date 5/17/2018	(e) Publication Date 6/18/2018	(f) Calendar Reference Exception	(g) Proposal Notice Citation 50 N.J.R. 1397(a)
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(h) Type of Rule 1. <input checked="" type="checkbox"/> New Rule 2. <input type="checkbox"/> Amendment 3. <input type="checkbox"/> Repeal 4. <input type="checkbox"/> Readoption 5. <input type="checkbox"/> Concurrent Proposal	(i) Code Citation N.J.A.C. 5:49	(j) This is to certify that the notice of proposed rule was filed and published in the New Jersey Register pursuant to N.J.S.A. 52:14B-3(4) and 4(a)(1). <i>Thomas E. Harris Jr.</i> 6/18/2018 _____ Manager Date Division of Administrative Rules	
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II. RULEMAKING RECORD AND ADOPTION OF PROPOSED RULE (To be completed by proposing Agency)

(a) Public Notice for Proposal 1. <input type="checkbox"/> New Jersey Register 2. <input type="checkbox"/> Interested Persons 3. <input type="checkbox"/> a. Rulemaking Notice Requestors; or <input type="checkbox"/> b. There are no requestors 4. <input type="checkbox"/> a. Elec. Mailing List Subscribers; or <input type="checkbox"/> b. There are no subscribers 5. <input type="checkbox"/> State House News Media 6. <input type="checkbox"/> Agency Website 7. <input type="checkbox"/> Additional Publicity (Specify)	(b) Public Comment Permitted 1. <input type="checkbox"/> Written Statement 2. <input type="checkbox"/> Phone Conversation 3. <input type="checkbox"/> Public Hearing 4. <input type="checkbox"/> Personal Interview 5. <input type="checkbox"/> Conference 6. <input type="checkbox"/> Other (Specify)	(c) Special procedure initiated pursuant to the APA or otherwise required by law 1. <input type="checkbox"/> Pre-Proposal for a Rule 2. <input type="checkbox"/> Petition for a Rule 3. <input type="checkbox"/> Public Hearing <input type="checkbox"/> i. Pursuant to N.J.S.A. 52:14B-4(a)(3) <input type="checkbox"/> ii. Mandatory <input type="checkbox"/> iii. Discretionary 4. <input type="checkbox"/> Submission to Advisory Board <input type="checkbox"/> i. Mandated by: 5. <input type="checkbox"/> Special Notice <input type="checkbox"/> i. Mandated by:
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(d) Public Hearing (where applicable) 1. Date(s) 3. No. persons testified 2. Place(s)	(e) Record of Public Comment 1. <input type="checkbox"/> File of Written Statement 2. <input type="checkbox"/> Transcript of Public Hearing 3. <input type="checkbox"/> Public Hearing Officer's Report 4. <input type="checkbox"/> List of Individuals or Associations 5. <input type="checkbox"/> Minutes of Conference or Other Meeting, or Discussion Summary 6. <input type="checkbox"/> Number of Commenters 7. <input type="checkbox"/> No Comments Received <i>Include List of Commenters and Summary of Public Comments Received and Agency Responses in Adoption Notice</i>	(f) Variance between Proposal and Adoption 1. <input type="checkbox"/> No Change 2. <input type="checkbox"/> With Changes Not in Violation of N.J.A.C. 1:30-6.3 <i>Include Explanation of, and Reasons for, Changes in Adoption Notice</i>	(g) Operative Date 1. <input type="checkbox"/> Upon Promulgation (Date of Publication) 2. <input type="checkbox"/> After Promulgation (specify cite(s) and date(s)) 3. <input type="checkbox"/> Upon Filing (for Emergency and Readopted rules, if filed timely)
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(h) Expiration Date 1. <input type="checkbox"/> <input type="checkbox"/> i. Established by this Rule <input type="checkbox"/> ii. Already Established as Part of N.J.A.C. 2. <input type="checkbox"/> Exempt, under	(i) Type of Adoption 1. <input type="checkbox"/> Ordinary Rule 2. <input type="checkbox"/> Emergency Rule 3. <input type="checkbox"/> Special Rule 4. <input type="checkbox"/> Organizational Rule 5. <input type="checkbox"/> N.J.S.A. 52:14B-5.1 Readoption 6. <input type="checkbox"/> Readoption of Emergency or Special Rule <i>Attach Statement of Imminent Peril and Expiration Date for any Emergency Rule</i>	(j) OAL Log R. d. Date Received: Date Filed:
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(k) Adoption. Pursuant to the authority of N.J.S.A. _____ and in accordance with the New Jersey APA and any applicable provisions of State or Federal statutes or regulations, the (Agency) _____ hereby adopts this proposal and certifies that the rulemaking record contained in and attached to this Certificate complies with N.J.A.C. 1:30-5.6.

ORDERED this _____ day of _____, 20____

Signature of Adopting Officer
Adopting Officer's Title

III. PROMULGATION (Completed by OAL)

(a) Code Citation: N.J.A.C.	(b) Document Number: R. _____ d.
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(c) Adoption Notice Citation N.J.R.	(d) Publication Date
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(e) This is to certify that the adopted rule was filed and promulgated pursuant to N.J.S.A. 52:14B-1 et seq.

Manager, Division of Administrative Rules Date